



LIC-4025-FORM

Business Premises Location: _____

Licensee (Legal Entity Name): _____ DCR Core Record Number: _____

Instructions: This form contains two attestations which must be submitted to DCR along with the documents required to renew Temporary Approval and/or an Annual License. Complete Attestation Nos. 1 and 2 according to the specific renewal year and instructions below.

Pursuant to Regulation No. 5(A)(8) and (9) of the Rules and Regulations for Cannabis Procedures, Licensees are required to meet specific milestones by the deadlines below:

1. No later than September 1, 2026, all Licensees must have a Public Health Permit from the Los Angeles County Department of Public Health for each Commercial Cannabis Activity. Please note that, to obtain a Public Health Permit, a Licensee shall first submit plans for review to LADBS that include all Commercial Cannabis Activities and accessory uses.
2. No later than September 1, 2027, obtain a building permit from LADBS for the cannabis-related activities identified on the DCR Application or License.
3. No later than September 1, 2029, obtain a Certificate of Occupancy from LADBS for the cannabis-related activities.
4. No later than January 1, 2031, obtain an Operating Permit from DCR.

To submit plans to LADBS, please review and follow the instructions in [DCR Referral for LADBS Plan Check \(INT-4001-FORM\)](#). The Licensee shall obtain all the necessary permits, clearances, licenses, or other authorizations from each of the agencies as directed by LADBS. The LADBS plan review process may require clearances or inspections from other City agencies, including, but not limited to, the Los Angeles Fire Department, Bureau of Sanitation, Department of Water and Power, Bureau of Engineering, and the Los Angeles County Department of Public Health.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability, and upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities.

Business Premises Location: _____

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ATTESTATION NO. 1

- **Renewal cycle beginning in September 2025:** *you must attest to all statements and check all the boxes.*
 - ☐ I understand and acknowledge that, prior to the next renewal period beginning in September 2026, I must submit plans to LADBS for plan check. The process of obtaining a building permit from LADBS will require hiring a professional licensed architect or engineer, and may take several months to prepare and submit plans to LADBS. I understand and acknowledge that I will need the LADBS Permit Application Number in order to file next year's renewal application.
 - ☐ I understand and acknowledge that I must obtain a Public Health Permit for each of the Commercial Cannabis Activities identified in the Application or License by **September 1, 2026**.
 - ☐ I understand and acknowledge that I must obtain all other clearances required by the LADBS Clearance Summary Worksheet by **September 1, 2026**.
- **Renewal cycle beginning in September 2026:** *you must attest to all statements and check all boxes.*
 - ☐ I have obtained a Public Health Permit from the County of Los Angeles Public Health Department. I understand that I will need to renew the Public Health Permit annually for each Commercial Cannabis Activity.
 - ☐ The Public Health Permit for each Commercial Cannabis Activity identified in the Application or License is attached to this form.
 - ☐ I obtained all clearances required by the LADBS Clearance Summary Worksheet.
 - ☐ The LADBS Clearance Summary Worksheet is attached to this form.
 - ☐ I understand and acknowledge that I must obtain a building permit from LADBS for the Commercial Cannabis Activities identified in the Application or License by **September 1, 2027**.
- **Renewal cycle beginning September 2027:** *you must attest to all statements and check all boxes.*
 - ☐ I have obtained the building permit from LADBS for the Commercial Cannabis Activities identified in my DCR Application or License.
 - ☐ The Building Permit Application No. is _____ - _____ - _____
 - ☐ I understand and acknowledge that I must pass all inspections to obtain a Certificate of Occupancy from LADBS for the Commercial Cannabis Activities identified in my DCR Application or License by **September 1, 2029**. The Business Premises may have to undergo construction or other major physical alterations to pass inspections as required by the LADBS approved plans and this may take as long as one or two years to complete.

Licensee Attestation: Public Health and Operating Permits

Business Premises Location: _____

Licensee (Legal Entity Name): _____ DCR Core Record Number: _____

- **Renewal cycle beginning September 2028:** *you must attest to this statement.*

- ☐ I have begun the inspection process pursuant to my LADBS Building Permit and will diligently work to pass all inspections to obtain my Certificate of Occupancy by **September 1, 2029**.

- **Renewal cycle beginning September 2029:** *you must attest to one of these two statements and check the appropriate box.*

- ☐ I have obtained a Certificate of Occupancy for the Commercial Cannabis Activity(ies) in my DCR Application or License, or for a use determined by LADBS to most closely resemble the Commercial Cannabis Activity(ies), for Building Permit Application No. _____ - _____ - _____

- ☐ I have attached a copy of the Certificate of Occupancy.

OR

- ☐ LADBS determined that a Certificate of Occupancy is not necessary, and I have passed the final LADBS inspection for Building Permit Application No. _____ - _____ - _____

- ☐ I have attached a copy of the Building Permit Inspection Record LADBS inspection.

Licensee Attestation: Public Health and Operating Permits

Business Premises Location: _____

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ATTESTATION NO. 2:

Please check all boxes and complete this section.

- ☐ I understand that if the information I have provided in this form is false, incorrect, or insufficient to meet the required milestones by the specific deadlines in Regulation Nos. 5(A)(8) and (9), DCR may deny renewal of the license and/or may issue a Notice of Violation or Suspension.
- ☐ I understand that, after receiving an Annual License from DCR, a Public Health Permit from the Los Angeles County Department of Public Health, and a Certificate of Occupancy from LADBS, I may request a Final Inspection from DCR.
- ☐ I understand that I am not eligible for an Operating Permit until I have passed a Final Inspection by DCR.

The individuals listed below acknowledge their understanding of the requirements outlined in Regulation Nos. 5(A)(8) and (9) and recognize that this attestation, along with the necessary supporting evidence, will be required during renewal to maintain their Temporary Approval and/or Annual License. Furthermore, they understand that failure to submit the requested evidence, or submission of evidence that does not meet the specified requirements, may result in the denial of the Temporary Approval and/or Annual License renewal or in the issuance of a Notice of Suspension or a Notice of Violation with associated fines.

_____ <i>Name</i>	_____ <i>Signature</i>	_____ <i>Title</i>	_____ <i>Date</i>
_____ <i>Name</i>	_____ <i>Signature</i>	_____ <i>Title</i>	_____ <i>Date</i>
_____ <i>Name</i>	_____ <i>Signature</i>	_____ <i>Title</i>	_____ <i>Date</i>

Signature instructions: Signatures are required from a sufficient number of Level 1 Owners to constitute a majority (51%) of the ownership of the Applicant or Licensee. "Level 1 Owners" are the natural persons or entities that own the Applicant or Licensee entity directly without any intervening entities or persons. If a Level 1 Owner is an entity, the CEO or President, or equivalent executive position, may sign on behalf of the entity.