



LIC-4025-FORM

Business Premises Location: _____

Licensee (Legal Entity Name): _____ DCR Core Record Number: _____

Instructions: This form contains two attestations which must be submitted to DCR along with the documents required to renew Temporary Approval and/or an Annual Licenses for calendar years 2026, 2027, 2028, and 2029. Complete Attestation Nos. 1 and 2 according to the specific renewal year and instructions below.

Pursuant to Regulation No. 5(A)(8) and (9) of the Rules and Regulations for Cannabis Procedures, Licensees are required to meet specific milestones by the deadlines below:

1. Submit plans for plan check to the Los Angeles Department of Building and Safety (LADBS) by **November 30, 2025**;
2. Obtain a Public Health Permit from the Los Angeles County Department of Public Health for each Commercial Cannabis Activity, and obtain a clearance or permit from all the agencies required by the LADBS Clearance Summary Worksheet by **November 30, 2026****;
3. Obtain a building permit from LADBS for the cannabis-related activities identified on the DCR Application or License by **November 30, 2027**;
4. Obtain a Certificate of Occupancy from LADBS for the cannabis-related activities by **November 30, 2028**; and
5. Obtain an Operating Permit from DCR by **January 1, 2030**.

****To obtain a Public Health Permit, a Licensee shall first submit plans for review to LADBS that include all Commercial Cannabis Activities and accessory uses.**

To submit plans to LADBS, please review and follow the instructions in [DCR Referral for LADBS Plan Check \(INT-4001-FORM\)](#). The Licensee shall obtain all the necessary permits, clearances, licenses, or other authorizations from each of the agencies as directed by LADBS. The LADBS plan review process may require clearances or inspections from other City agencies, including, but not limited to, the Los Angeles Fire Department, Bureau of Sanitation, Department of Water and Power, Bureau of Engineering, and the Los Angeles County Department of Public Health.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability, and upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities.

Business Premises Location: _____

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ATTESTATION NO. 1

- **2026 Renewal Cycle:** *you must attest to both statements and check both boxes.*

- I understand the requirements of Regulation Nos. 5(A)(8) and (9), including the fact that I will need to renew a Public Health Permit annually for each Commercial Cannabis Activity with the County of Los Angeles Public Health Department; **and**
- I have filed plans for plan check with LADBS for the Commercial Cannabis Activities listed in my DCR Application or License. My LADBS Building Permit Application No. is:¹

Building Permit Application No. _____ - _____ - _____ submitted on _____

- **2027 Renewal Cycle:** *you must attest to both statements and check both boxes.*

- I have obtained all required LADBS clearances, including a Public Health Permit from the Los Angeles County Public Health Department. My LADBS Building Permit Application No. and Public Health Permit No. are:

Building Permit Application No. _____ - _____ - _____

Public Health Permit No. _____

- The corresponding LADBS Clearance Summary Worksheet is attached.

- **2028 Renewal Cycle:** *you must attest to this statement.*

- I have obtained the Building Permit(s) from LADBS for the Commercial Cannabis Activities identified in my DCR Application or License, or for a use or uses that most closely resembles the Commercial Cannabis Activities identified in my DCR Application or License, as determined by LADBS. Building Permit Application No. _____ - _____ - _____

- **2029 Renewal Cycle:** *you must attest to one of these two statements and check the appropriate box.*

- I have obtained a Certificate of Occupancy for the Commercial Cannabis Activity(ies) in my DCR Application or License, or for a use determined by LADBS to most closely resemble the Commercial Cannabis Activity(ies), for Building Permit Application No. _____ - _____ - _____ **and** I have attached a copy of the Certificate of Occupancy; **or**
- LADBS determined that a Certificate of Occupancy is not necessary, I have passed the final LADBS inspection for Building Permit Application No. _____ - _____ - _____ **and** I have attached a copy of the Building Permit Inspection Record LADBS inspection.

¹ If the plan check has expired under LAMC Section 98.0603, the Applicant or Licensee shall submit evidence to DCR of a current recheck or resubmittal to LADBS. If the plan check has not expired, the Applicant or Licensee shall submit evidence to DCR that the Applicant or Licensee has resubmitted plans addressing LADBS corrections.

Business Premises Location: _____

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ATTESTATION NO. 2:

Please check all boxes and complete this section for each of the following renewal years: 2026, 2027, 2028, and 2029

- I understand that if the information I have provided in this form is false, incorrect, or insufficient to meet the required milestones by the specific deadlines in Regulation Nos. 5(A)(8) and (9) for calendar years 2026, 2027, 2028, and 2029, DCR may deny renewal of the license and/or may issue a Notice of Violation or Suspension.
- I understand that I may request a Final Inspection from DCR after receiving an Annual License from DCR, a Public Health Permit from the Los Angeles County Department of Public Health, and a Certificate of Occupancy from LADBS;
- I understand that I am not eligible for an Operating Permit until I have passed a Final Inspection by DCR; **and**
- I understand that I may not conduct any Commercial Cannabis Activity(ies) in my Application if I do not possess an Operating Permit from DCR and an Annual License from DCR.

The individuals listed below acknowledge their understanding of the requirements outlined in Regulation Nos. 5(A)(8) and (9) and recognize that this attestation, along with the necessary supporting evidence, will be required during the 2026, 2027, 2028 and 2029 renewal cycles to maintain their Temporary Approval and/or Annual License. Furthermore, they understand that failure to submit the requested evidence, or submission of evidence that does not meet the specified requirements, may result in the denial of the Temporary Approval and/or Annual License renewal or in the issuance of a Notice of Suspension or a Notice of Violation with associated fines.

Name	Signature	Title	Date
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Name	Signature	Title	Date
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Name	Signature	Title	Date
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Signature instructions: Signatures are required from a sufficient number of Level 1 Owners to constitute a majority (51%) of the ownership of the Applicant or Licensee. "Level 1 Owners" are the natural persons or entities that own the Applicant or Licensee entity directly without any intervening entities or persons. If a Level 1 Owner is an entity, the CEO or President, or equivalent executive position, may sign on behalf of the entity.